

Minutes of the 41th Governing Body Meeting of Pasteur Institute of India, Coonoor held at 11.30 AM on 05th February, 2019 under the Chairpersonship of Smt. Preeti Sudan, Secretary to Govt. of India in the Room No.156-'A' Wing, Nirman Bhavan, New Delhi.

Members Present

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| 1. | Ms. Preeti Sudan,
Secretary to Govt. of India, Dept. of Health, Ministry of Health and Family Welfare, New Delhi. | CHAIRMAN |
| 2. | Dr. S. Venkatesh,
Director General of Health Services, Ministry of Health and Family Welfare, New Delhi. | MEMBER |
| 3. | Dr. R. K. Vats,
Additional Secretary & Financial Advisor to Govt. of India, Ministry of Health and Family Welfare, New Delhi. | MEMBER |
| 4. | Shri Arun Singhal,
Additional Secretary, Ministry of Health & Family Welfare, New Delhi. | MEMBER |
| 5. | Dr. S. Eswara Reddy,
Drugs Controller General (India), DGHS, New Delhi. | MEMBER |
| 6. | Smt. Preeti Pant,
Joint Secretary to Govt. of India, Ministry of Health & Family Welfare, New Delhi. | MEMBER |
| 7. | Dr. Sridevi,
Director-in-Charge, King Institute of Preventive Medicine, Guindy, Chennai | MEMBER |
| 8. | Dr. S. Sivakumar,
Director, Pasteur Institute of India, Coonoor, Nilgiris. | MEMBER
SECRETARY |

At the outset, Dr. S. Sivakumar, Director PII, Coonoor and Member Secretary Governing Body welcomed the Chairperson and the Members of the Governing Body. Agenda was, thereafter, taken up for discussion.

Dr. B. Sekar, Director, BCG Laboratory, Chennai was invited as a special invitee to attend this meeting as he was the then Director of PII, Coonoor and associated with GMP project from its initiation.

Agenda No: 1. To confirm the minutes of the 40th meeting of the Governing Body held on 08-12-2017 at New Delhi.

The Governing Body confirmed the minutes of the 40th meeting of Governing Body held on 08-12-2017.

Agenda No: 2. To consider and confirm the action taken on the minutes of meeting of the 40th Governing Body held on 08-12-2017 at New Delhi.

The Governing Body noted the action taken by the Institute on the minutes of meeting of the 40th Governing body meeting held on 08-12-2017. However, for the Agenda Item No.13, pertaining to the approval requested for the implementation of Roof Top solar power at PII, Coonoor on which the Chairperson of the Governing Body directed to close the matter.

Agenda Item No: 3. Appointment of auditors for auditing the accounts of PII, Coonoor for the year 2017-18, 2018-19 and 2019-20.

The Governing Body noted the recommendations of SFC and accorded ex-post facto approval for the appointment of M/s. Venkatasubbu & Co., Chartered Accountants, Coimbatore for auditing the accounts of PII, Coonoor for the years 2017-18, 2018-19 and 2019-20.

Agenda Item No: 4. Ex - post facto approval for Annual Report & Audited Statement of Accounts for the year 2017-18.

The Governing Body noted the approval of SFC and accorded ex-post facto approval for Annual Report & Audited Statement of Accounts for the year 2017-18.

Agenda Item No: 5. To approve the Revised Estimates for the year 2018-19 and Budget Estimate for the year 2019-20.

The Governing Body noted the recommendations of SFC and accorded approval for the Revised Estimates for the year 2018-19 and Budget Estimate for the year 2019-20.

Agenda Item No: 6. Status Report of the GMP Project for manufacturing of DPT group of vaccines at PII, Coonoor.

- a) The Chairperson of the GB expressed her displeasure on the progress of the GMP project and further directed to co-ordinate with the DCG(I) to arrive at a timeline for the production and early supply of DPT group of vaccines to the Govt. of India including statutory clearances. The Chairperson also directed to submit pert chart fortnightly on the timelines of the project.
- b) The DCGI recommended to get waiver for Pre Clinical Trials (PCT) and Clinical Trials (CT) for licenced DPT product and Td.
- c) The Chairperson of GB also directed PII, Coonoor to ensure adequate training to all the staff in order to effectively implement the GMP activities. In this regard, CRI, Kasauli and Indian Immunologicals, Hyderabad will be contact to impart training for staff members of PII, Coonoor.
- d) Registration has been completed for online submission of licences request in Sugam portal.
- e) The GB noted the recommendation of the SFC and approved the continuation of LMC till the supply of vaccines to UIP.
- f) The GB noted the recommendation of the SFC and approved the request for making new formulations (DPT vaccine contains two strains of B. Pertussis and TT adsorbed vaccine contains increased Lf content), pre-clinical toxicology (PCT) and clinical studies as proposed by PII, Coonoor.

Agenda Item No: 7. Approval for the request of HLL, the Project Management Consultant for inclusion of taxes and duties with the project cost

PII, Coonoor informed SFC that the tax component is required to be added in the EFC approved project cost of Rs.137.02 crores as communicated vide Ministry's O.M. No. G. 11011/7/2010-VI dated 21st March 2012. Considering these facts SFC granted in principle approval for the release of tax and duties and also directed that the amount paid towards the tax and duties by HLL to be released after verification of the bills and vouchers by PII,

Coonoor. The remaining amount will be released at the time of completion of the project after due verification of the bills by PII, Coonoor.

As per the directions of the SFC, a team of PII, Coonoor visited HLL (IVC, Chengalpattu) for the period from 22-01-2019 to 01-02-2019 and verified the invoices, bills and vouchers submitted by HLL. The team, after scrutiny, arrived at a total amount of Rs.14.88 crores as tax component as against the total claim of Rs.22.08 cores by HLL.

The GB noted the recommendations of the SFC, the verification carried out by the team and directed to release the assessed tax component of Rs.14.88 crores after adjusting the tax and duties already released to HLL. The balance amount of tax and duties to be paid will be released after the receipt of relevant documents from HLL for verification and finalization of accounts by PII, Coonoor.

Agenda No: 8. Not open to disclosure RTI Act

Agenda No: 9. Approval for engaging Contractual staff (Technical/Non-technical) & Consultants at PII, Coonoor for implementation of the GMP project.

- a) The Governing Body noted the recommendations of the SFC and accorded ex-post facto approval for engaging 51 Nos of man power which was already approved by the Secretary in the capacity of Chairman of GB of PII, Coonoor vide letter No.V-11011/09/2018-VI dated 16-12-2018. Based on the orders, M/s. Keltron has been engaged to provide the 51 Nos. of man power. Further the Secretary in the capacity of Chairman of GB of PII, Coonoor approved 39 Nos. of man power vide letter No.V-11011/09/2019-VI dated 22-01-2019. While approving the above 39 manpower, it has been directed that these man powers may be done through e-tender basis vide Ministry's letter No.V-11011/09/2018-VI dated 22-01-2019. Therefore, the Governing Body directed to engage all the above 90 Nos. man powers through e-tender basis. Till the finalization of e-tender and engagement of new man power, the existing agency i.e., M/s. Keltron may be retained to provide the 51 Nos. of man power.
- b) Governing Body also noted and approved the recommendations of the SFC for engaging students of Microbiology/Biotechnology/Bio-Chemistry/B. Tech/MBA etc., from the Colleges/Institutions/Universities as an internship with stipend of Rs.10,000/- for the first year and Rs.12,000/- for the second year. And also approved to enter into an MoU with Kumaraguru College of Technology (KCT), Coimbatore for facilitating the section of students as internship.
- c) The Governing Body also noted the recommendations of the SFC and approved for the outsourcing of O&M and PQ activities of GMP facilities through open tender basis and also directed to complete the process within 2 months time. Order may be issued to the selected agency (L1) and ratify the same in the ensuing GB.

- d) The Governing Body noted and approved the recommendations of SFC that "PII, Coonoor to restructure the cadres (upgrading/down grading/creating/abolition of posts) of 303 posts considering GMP requirements with financial implications and instructed PII, Coonoor, this proposal shall be submitted to SFC on or before March 2019. Proposal may be in terms of bye-laws of the Institute. If there is financial implication, it will be taken up with MoF.

Agenda No: 10. Transfer of Tetanus seed to CRI, Kasauli.

The Governing Body noted the recommendation of SFC and accorded approval for Transfer of Tetanus seed to CRI, Kasauli at the cost of Rs.50/- per ampoule.

Agenda No: 11. Reconstitution of Departmental Promotion Committee (DPC) members for the promotion of Group B & C employees of this Institute.

The Governing Body noted the recommendations of SFC and accorded approval to invite a member of equivalent rank of Deputy Director/Assistant Director of PII, Coonoor from other Government Institutions for conducting DPC till the vacant posts of Deputy Director/Assistant Director posts are filled.

Agenda No: 12. In- principle approval of intranet facility at PII, Coonoor.

The Governing Body noted the recommendations of SFC and accorded approval for creating intranet facility at PII, Coonoor.

Agenda No: 13. Ratification for the authorization to disbursement of salary and pension and sanction and pass the bills of PII, Coonoor by Shri A. Vairamoorthy, Admin. Officer

The Governing Body granted ex-post facto approval and ratified the authorization of Shri A. Vairamoorthy, Administrative Officer to disburse the salary and pension and sanction and pass the bills and to manage day-to-day activities of the Institute from 05-05-2018 to the new Director, PII, Coonoor who resumed the duty i.e., on the FN of 19-06-2018.

Agenda No: 14. Appointment of Director at PII, Coonoor.

The Governing Body noted the recommendations of the SFC and approved the selection and appointment of Dr. S. Sivakumar for the post of director, PII, Coonoor in the Level 14 of the Pay Matrix as per the 7th CPC (pre-revised scale of pay of Rs.37,400-67,000/- with a Grade Pay of Rs.10,000/-) plus NPA w.e.f., the FN of 19th June, 2018.

Additional Agenda No: 1. Approval for providing cement concrete/paver block road with necessary retaining wall and proper drainage system

The Governing Body noted the recommendation of the SFC and accorded approval for providing cement concrete/paver block road with necessary retaining wall and proper drainage system for Rs.183.29 lakhs (i.e., Rs.85.86 lakhs + Rs.97.43 lakhs) through CPWD, Coimbatore. The GB also directed to adhere the timeline proposed by the CPWD i.e., 3 months after awarding the work.

Additional Agenda No:2. Approval for remittance of excess cost of rs.64.37 lakhs in respect of augmentation of water supply for the cGMP facility at PII, Coonoor through Tamilnadu Water supply and Drainage (TWAD) Board

The Governing Body accorded approval for remittance of excess cost of Rs.64.37 lakhs in respect of augmentation of water supply for the cGMP facility at PII, Coonoor through TWAD Board.


Any other item with the permission of the Chair.


The Member Secretary requested the Governing Body to include the following officers as Governing Body members of PII, Coonoor:-

1. The Director, Central Research Institute, Kasauli, HP.
2. The Director, BCG Vaccine Institute, Guindy, Chennai.

The Governing Body accorded approval for inclusion of the above officers, after following due procedures, as members of the Governing Body of PII, Coonoor.

There being no other items to discuss, the meeting concluded with vote of thanks to the Chair.


(Dr. S. Sivakumar)
Director,
Pasteur Institute of India,
Coonoor-643 103
MEMBER SECRETARY


(Smt. Preeti Sudan)
Secretary to Govt. of India
Ministry of Health and Family Welfare,
New Delhi-110 011.
CHAIRPERSON