

**MINUTES OF THE 36<sup>TH</sup> GOVERNING BODY MEETING OF PASTEUR INSTITUTE OF INDIA, COONOR HELD AT 12.00 NOON ON 8<sup>TH</sup> JULY, 2015 UNDER THE CHAIRMANSHIP OF SHRI BHANU PRATAP SHARMA, SECRETARY TO GOVT. OF INDIA IN THE COMMITTEE ROOM No.155-'A' WING, NIRMAN BHAVAN, NEW DELHI**

**Members Present**

1.	<b>Shri Bhanu Pratap Sharma,</b> Secretary Ministry of Health and Family Welfare	CHAIRMAN
2.	<b>Dr. (Prof) Jagdish Prasad</b> DGHS Ministry of Health and Family Welfare	MEMBER
3.	<b>Shri Navreet Singh Kang,</b> Addl. Secretary & DG (CGHS), Ministry of Health and Family Welfare	MEMBER
4.	<b>Ms. Vijaya Srivastava</b> Additional Secretary and Financial Advisor Ministry of Health and Family Welfare	MEMBER
5.	<b>Shri K.L. Sharma,</b> Joint Secretary Ministry of Health & Family Welfare	MEMBER
6.	<b>Dr. G.N. Singh,</b> Drugs Controller General (India) CDSCO	MEMBER
7.	<b>Dr.K.K. Singh,</b> Scientist – G (Nominee DG, ICMR)	MEMBER
8.	<b>Dr. P. Gunasekaran,</b> Director, King Institute of Preventive Medicine, Guindy, Chennai 600 032	MEMBER
9.	<b>Dr. V. Prabhakaran,</b> Director, Institute of Veterinary Preventive Medicine, Ranipet 632 401	MEMBER
10.	<b>Dr.S.N.Saxena,</b> F/A-164, Lajpat Nagar, GDA HIG Houses, Sahibabad 201 005, Dist.Ghaziabad. U.P.	MEMBER
11.	<b>Dr. L.R. Sood,</b> No.403, KBR Manicomms, Srinagar Colony, Hyderabad 500 073.	Member
12.	<b>Dr. B. Sekar,</b> Director, PII, Coonoor	MEMBER SECRETARY

At the outset, Dr. B. Sekar, Director PIIC and Member Secretary Governing Body welcomed the Chairman and the Members of the Governing Body. Each agenda was thereafter taken up for discussion.

**1. To confirm the minutes of the 35<sup>th</sup> meeting of the Governing Body held on 28-11-2014 at New Delhi.**

The Governing Body confirmed the minutes of the 35th meeting of the Governing Body held on 28-11-2014.

**2. To consider and confirm the action taken on the minutes of meeting of the Governing Body held on 28-11-2014 at New Delhi.**

The Governing Body discussed action taken against each item and noted the action taken on the minutes of the meeting of the Committee held on 28-11-2014 including the following actionable items.

- (i) As directed by the Governing Body, Programme Division was informed by PIIC on 18.2.2015 that it would not be able to supply DPT vaccine beyond 2015 till GMP compliant infrastructure became operational.
- (ii) Regarding the possibility of formulation and filling of D, P and T components manufactured by PII, Coonoor, at CRI, Kasauli, it was informed that Director, CRI, vide letter dated 4<sup>th</sup> July 2015, has expressed CRI's inability to undertake the formulation and filling of PIIC D, P&T components. The Governing Body noted the observations of the SFC and advised that the possibility of outsourcing the formulation and filling activities to some other manufacturer be explored.
- (iii) The Governing Body was informed that HLL vide its letter dated 1<sup>st</sup> April 2015, had proposed to outsource D,P, and T bulk antigens from the Government institutions under the Ministry of Health and Family Welfare to produce pentavalent and Hib-TT bulk at IVC, Chengalpattu and would like to enter in to a long term agreement with PIIC. IVC had requested to supply small quantities of D,P, and T antigens to initiate R&D activities. PIIC had confirmed that it could immediately supply small quantities of D,P and T components for their lab-scale activities and on establishment of GMP project, the D,P and T components can be supplied on a long term basis. PIIC sought clarifications on the quantum and schedule of D,P and T components proposed to be procured from PIIC. Reply from HLL is awaited. Governing Body agreed with the advice of the SFC to take up the matter with HLL.
- (iv) The Governing Body noted that the approval for inclusion of JS (RCH) and Dr. L.R. Sood as members of Governing Body of PII, Coonoor had been conveyed.
- (v) As regard engagement of Junior Engineer(Civil), Assistant Engineer (Electrical and Electronics) and Assistant Engineer (Mechanical) on contract basis, the Governing Body was informed that the offer letters had been issued to the selected candidates to join on or before 01.08.2015. The Governing Body noted this and agreed that this manpower may also be used for transition to GMP compliant facilities.
- (vi) The Governing Body noted that purchase order for 308 wrist watches at a cost of Rs. 9,24,000/- as memento from M/s Titan has been placed as per approval accorded by the GB in its meeting held on 28-11-2014.
- (vii) The Governing Body noted action taken in respect of Agenda Items No: 3 to 9 of its meeting held on 28-11-2014:
- (viii) The Governing Body noted action taken in respect of Agenda Items No: 10, 11 and 12, of its meeting held on 28-11-2014:
- (ix) Regarding the balance amount of Rs. 90 lakhs released to CPWD for construction of staff quarters, the Governing Body agreed with the

observations of SFC that no further approval would be necessary in such cases and payment should be released by Director, PIIC, after satisfying that the requisite milestones have been reached. Regarding the establishment of Guest House, GB noted the observations of the SFC on the modification of Gate Bungalow into Guest House and concurred with SFC.

- (x) Regarding nomination of a member from CDSCO, New Delhi, DCGI, informed that he will nominate a member very shortly.
- (xi) The Governing Body noted actions taken in respect of Agenda Items No: 15, 16, 17 and Additional Agenda No: 1 of its meeting held on 28-11-2014:
- (xii) The Governing Body noted that work order has been issued for an amount of Rs. 29,98,885/- against Rs. 29,85,000/- for carrying out special repair works on the roof of Main Administrative Block of PII, Coonoor by CPWD. Keeping in view of the recommendation of SFC, the GB approved the increased amount.

**3. To approve inclusion of additional cost of Rs.75.65 lakhs for the proposed new ETP/STP for the GMP project in the project cost.**

The Governing Body noted the recommendation of the SFC and accorded *ex-post-facto* approval for the additional cost of Rs.75.65 lakhs for installation of new ETP and STP systems and its inclusion in the Project cost.

**4. To approve the reduced proportionate cost of installation of Rs.2.33 crores, for augmentation of water supply for the cGMP facility at PII, Coonoor through TWAD Board, Coimbatore, Tamil Nadu.**

Governing Body noted the recommendation of the SFC regarding reduction in the share of PIIC in the proportionate cost for water supply and accorded in principle approval for entering into MoU with TWAD BOARD. The Governing Body directed that prior to signing, a careful scrutiny of the MoU should be done to ensure that the interest of the Institute is protected. If required legal advice may also be sought.

**5. Approval for the construction of compound wall - Phase I.**

The Governing Body noted the recommendation of the SFC and approved construction of compound wall - Phase I through CPWD at a preliminary estimate of Rs. 95,35,000/-

**6. Approval for the replacement of condemned vehicle.**

The Governing Body noted the recommendation of the SFC and approved the proposal for purchase of a new vehicle under DGS&D rate contract against condemnation of old Matador vehicle.

**7. Additional manpower requirement for GMP project – approval for urgently required essential posts.**

The Governing Body noted the observation of the SFC and advised that till creation of new posts with the approval of Department of Expenditure, Ministry of Finance, proposals for engaging absolutely essential manpower on contract basis may be submitted to the Ministry and Chairman, GB for approval.

**8. Approval for filling up of existing vacant posts which are kept in abeyance as directed by Ministry.**

The Governing Body noted the observation of the SFC and advised that detailed justification for filling-up the posts be submitted to the Ministry.

**9. To approve the confirmation of appointment of Veterinary Assistant Surgeon, Medical Officer and Administrative Officer of Pasteur Institute of India, Coonoor in their respective posts.**

- (i) The Governing body approved confirmation of appointment of Dr. Anjan Jyoti Nath, Veterinary Assistant Surgeon, Dr. Samayak Sahu, Medical Officer and Shri. A. Vairamoorthy, Administrative Officer of the Pasteur Institute of India, Coonoor in their respective posts, on completion of probation.
- (ii) The Governing Body delegated the power to consider and approve matters relating to completion of probation and confirmation of appointment up to the level of Deputy Director in PII, Coonoor to Director, Pasteur Institute of India.
- (iii) The Governing Body also directed that the bye-laws of the PIIC be amended suitably to empower the Director for smooth day-to-day administration of the Institute.

**10. To approve the declaration of probation period for Research Officer.**

The Governing body approved successful completion of probation period of Shri R. Mohan, Research Officer, subject to clearance of the complaint against him pending with the Chief Vigilance Officer, Ministry of Health and Family Welfare.

**11. Approval for amendments in recruitment rules of Deputy Director post of Pasteur Institute of India, Coonoor.**

The Governing Body approved amendment to the Recruitment Rules for the post of Deputy Director, PII, Coonoor, placed as Annexure in page nos 111 and 112 of the Agenda papers of the Meeting.

**12. Approval of re-designation of Senior Personal Assistant to Director as Private Secretary at PII, Coonoor as per the DoPT Orders.**

Since there is no parity in both the posts, the proposal was not agreed to.

**13. Status Report of the project for the creation of Green Field GMP Project for the manufacturing of DPT group of vaccines at PII, Coonoor.**

The Governing Body agreed with SFC's observations/ recommendations and directed that all steps be taken to expedite completion of the project on time.

**14. Any other item with the permission of the Chair.**

**Additional Agenda Item No.1:**

**Approval to withdraw the Agenda Item nos 13,15,16 and 17 for the re-designation of various posts at PII, Coonoor approved by the Governing Body in its meeting held on 11/5/2007 and subsequent office order No: F.20016/1/2007- Dir. Off (1)/ 677 dated 02/11/2007**

The Governing Body was informed that though the re-designation of certain posts matching with Corporate sector pattern was approved by the GB in its meeting held on 11.05.2007, the same could not be put into practice later because of administrative issues. The GB was also informed that the same was brought to the notice of GB in subsequent Meeting held on 26.02.2010 and earlier designations have continued to be followed for all purposes till now. Keeping this in view, the Governing Body approved continuation of pre November, 2007 designations.

**Additional Agenda Item No.2:**

**Approval for appointing new member for the SFC of PII, Coonoor in place of Shri A.K. Menon.**

The Governing Body noted the recommendations of the SFC and approved appointment of a new member of the SFC of PII, Coonoor in place of Shri A.K. Menon. Proposal in this regard may be submitted.

The meeting concluded with a vote of thanks to and from the Chair.



**(DR. B. SEKAR)**  
Director,  
Pasteur Institute of India,  
Coonoor-643 103  
MEMBER SECRETARY



**(BHANU PRATAP SHARMA)**  
Secretary to Govt. of India,  
Ministry of Health and Family Welfare,  
New Delhi-110 011.  
CHAIRMAN